

Report to Council

Subject: Changes to the Constitution

Date: 10 June 2026

Author: Deputy Chief Executive and Monitoring Officer

Purpose

To seek approval to amend the Constitution to reflect minor updates to Financial Regulations, Procurement Rules and Call-In Processes.

Recommendation:

- 1) That members approve amendments to the Constitution as shown at Appendix 1**

1 Background

1.1 A recent review of the constitution by the Monitoring Officer, Deputy Monitoring Officer and Section 151 Officer has identified that some changes need to be made to a number of sections of the constitution to ensure it remains up to date and to ensure any drafting errors are rectified.

1.2 Following this review the following changes have been identified:

- Financial Regulations have been updated to provide clearer guidance on bids for external funding, who can approve applications for grants and what information must be provided. Whilst historically the rules referred to an External Funding Strategy, this Strategy is out of date and as such all requirements for External Funding bids are now included in the amended Financial Regulations. In addition, the regulations have been amended to reflect the change from quarterly to four monthly budget reporting.
- The Contract and Procurement Rules have been updated to reflect the content of the Social Value Policy.
- The Call-In Procedure Rules have been updated as they were not clear. This update will provide clarity for all parties on how and when a call in of an executive decision can be made and what the process for call in is. The

updates reflect statutory requirements.

- 1.3 There were a number of other minor changes identified as part of the review, but these were typographical errors and numbering errors where sections have been previously updated but other references don't reflect this. In addition, following the departure of the Director of Transformation there has been a change in management structure which needs to be reflected in the constitution. The Monitoring Officer has authority to make these minor amendments.

2 Proposal

- 2.1 It is proposed that Council agree to the amendment of the Constitution to reflect the changes outlined in paragraph 1.2 and shown in tracked changes in the attached sections of the constitution.

3 Alternative Options

Members could determine not to approve the amendments to the Constitution, however the proposals are recommended to ensure the Constitution remains up to date.

4 Financial Implications

There are no financial implications arising out of this report.

5 Legal Implications

Changes to the Constitution can be approved by Council on the first pass and no longer stand adjourned to a later meeting.

The changes to the call—in, financial and procurement rules reflect relevant statutory requirements within the Procurement Act 2023 and Local Government Act 2000.

6 Equalities Implications

There are no direct equalities implications arising from this report, the implications in respect of the Social Value Policy have already been considered on adoption of that policy by Cabinet.

7 Carbon Reduction/Environmental Sustainability Implications

There are no carbon reduction/environmental sustainability implications arising from this report.

8 Appendices

Appendix 1 – proposed amendments to Contract and Procurement Rules, Financial Regulations and Call-In Procedure Rules

9 Background papers

None

10 Reasons for Recommendations

To ensure the Constitution remains up to date.

11 Local Government Reform

Work is already underway to consider Constitutional content across all Nottinghamshire Councils. Under the new authority a new constitution will be required with new standing orders and procedure rules to reflect a single tier authority.

Statutory Officer approval

Approved by the Chief Financial Officer

Date:

Approved by the Monitoring Officer

Date: